



Mansfield Middle School Association

June 4, 2014 Minutes

In Attendance: Marie Hodrinsky, Jean Johnson, Lisa Drzewiecki, Sandy Hill, Melissa Belden, Erika Blanchette, Patty Braithwaite, Celine Demers-Schiffler, Candace Morell

1. **Call to Order:**

- Marie H. called the meeting to order at 7:10 pm.

2. **Special Guest Speaker(s):**

- No guest speakers

3. **Approval of the minutes:**

- Melissa B. motioned to approve minutes of March 2014 meeting. Lisa D. 2nd the motion.
Approved

4. **Officer Reports:**

- **President, Marie Hodrinsky:**

- Report on budget - \$12,385 for 2013-14 as revenue; \$9544 include 8th grade promotion as projected; \$490 for enrichment to use or lose – need to notify Doug P. and Jenn McM. by Lisa D.; \$1664 from parents
- Concession's for the play raised \$750 (\$634 net); t-shirts made by Herb's Sport Shop in Bristol – good to work with and plan to continue business; cast party – event hosted by Jean J. and wonderfully done; cake made by Nora D.
- May 6th - staff appreciation day – lots of food, families helped out; teachers appreciated it; need to communicate with cafeteria staff as they were unaware of event
- May 8th - Getting to know you event for 4th grade students; MMSA had table with flyers; a dozen sign ups for MMSA committees
- 8th grade closing ceremony – 06/19/14, 7 pm

- **Vice-president, Jean Johnson:**

- Field Day – 06/18/14, 12:30 – 2:30; 5 of 13 volunteers on volunteer list; need 30 volunteers; Q-notify will be sent on 06/05/14; food for event by MMSA – motion to approve \$250 for food/supplies - seconded and approved; watermelon, oranges, grapes, and water; plastic cups; students will circulate through events and food station held inside (Rm 111); activities arranged by student council

- **Treasurer, Lisa Drzewiecki:**

- Budget (see attached)
- Lisa D. to leave check with Candace M. for \$850 to be used for 8th grade events
- MMSA to allocate \$100 for 8th grade picnic
- Play concession - \$750; t-shirts - \$168; cast party - \$120 Lisa to confirm
- Lisa inquired of Friendship award at 8th grade closing ceremony – Candace to find out about it

- **Secretary, Sandy Hill:**

- Removal of personal contact information from MMSA website and only names of volunteers listed on committee lists

5. **Administrator's Report:**

- Medieval Fair – 06/07/14 for 7th grade students
- Holiday Hill event – cost estimated \$15-20
- Class night – 06/13/14; theme is 'Paris Under the Lights' Eiffel towers as cake cut outs; talent show, 7th graders to serve as wait staff
- Field Day – 06/18/14, 12:30-2:30
- 8th Grade Promotion – 06/19/14, 7 pm
- National History Day – to start this weekend (06/06/14); judging on Monday; travel to University of Maryland
- New Assistant Principal hired – Larry Barlowe
- PE search committee for teacher as Dr. Norton is retiring
- Search committee for teacher – Heather Tamsin leaving for position as principal at Eastford schools
- Formal debate in school: topic – 'Composting – Should We or Shouldn't We?'; moderator was Mrs. Marcus; judges were Greg Haddad, Fred Baruzzi, Tar Achane-Miller
- Ellis Island – mock immigration trials at MMS; inspector to determine who is denied access to America
- MMSA meeting dates for school year 2014-15 kept to Wednesdays, no meeting in May, meeting in April; decision due by second week of July
- Thank you to MMSA from MMS for support; student council appreciative of help
- Teacher representatives will sign up to volunteer to attend MMSA meetings and report on school activities
- Requests by MMSA to Candace for grant notices to teachers; childcare for MMSA meetings; fixing shelves/repairing ceiling tiles in MMSA closet

6. **Faculty Report:**

- No report

7. **Old Business:**

- See President report

8. **New Business:**

- MMSA officer nominations
 - President: Marie Hodrinsky
 - Vice-President: Jean Johnson
 - Treasurer: Lisa Drzewiecki
 - Secretary: Erika Blanchette and Patty BraithwaiteMotion to move slate by Celine D.; 2nd by Melissa B., approved
- 8th grade promotion – food donations, Q-notify to go out 06/09/14; volunteers needed to help at event; 144 students graduating; have \$100 in emergency fund for supplies; decorations – table toppers, flowers etc.

9. **Fundraising:**

- Box tops – Sandy to give Erika/Patty contact information for Susan O'Keefe at UCONN; MMSA to reach out to Susan for box tops (Jeff Cryan used to be the contact)
- Citrus fundraiser by Southeast; request by Patty B., to have collaboration with MMS or Goodwin/Vinton; in past, Dec. 2013, Vinton collaborated with them; need 100 cases of fruit on truck for event.

10. **Other Business:**

- MMS newsletter by Tia – request by MMS to be mindful of dates for upcoming events i.e. end of quarter report cards; mid-quarter electronic reports through Power School; parent portal tips are welcomed; conversation regarding paper versus electronic version of newsletter
- Backpack kits through School Kidz; it is one-fourth the price of Staples supplies; order by June 27th; go to MMS not to homes; further discussion warranted as late in year to place order for upcoming school year.
- Use of sandwich board for school year 2014-15 with MMSA information

11. **Meeting Adjourned:** The meeting was adjourned at around 8:20 PM

Respectfully submitted,

Sandy Hill, Secretary

(Pending approval at our next meeting)

MANSFIELD MIDDLE SCHOOL

Treasurer's Report

April 2, 2014

	2012-2013 ACTUAL	2013-2014 BUDGET	2013-2014 ACTUAL Y-T-D
INCOME			
Membership/Open House	610	1000	1,025
Direct Giving	145	300	619
Fall Fundraiser	1,193	1000	3,199
Munsons Fundraiser	1,109	1000	863
Spring Fundraiser (Mixed Bag Designs)		1000	1,371.79
T-Shirt/Sweatshirt Sale		300	(113) (See Note 1)
School Photos	1,606	1700	2,940
Bake Sale (Winter concerts)			558
SCRIP	259	200	156
Box Tops		1,000	866
Play Concessions		500	
Talent Show/Silent Auction		350	
Income earned	5,122	8,350	11,484
Carryover in Checking from 2012-2013	10,018	8,660	8,660
Total Income Available in Checking	15,140	17,010	20,144
EXPENSES			
8th grade closing	40	600	
8th grade picnic	250	250	
6th grade picnic		250	250
EO Smith Scholarship	350	350	
Tech Night (with Nancy Gifford)			76
History Day			620 (See Note 2)
Friendship Award		50	
Paper Products for Robotics Club			50
Enrichment		1,000	490
Staff Appreciation Day	70	200	
Grant Requests	5,635	5,000	5,040
Greenhouse (Nora Dickinson)			558
Alice and Wonderland Opera (5th grade)			535
Sewing supplies for FCS teacher			250
Miscellaneous Expenses	135	100	39
Jeff Cryan Scholarship Fund			700
TOTAL EXPENSES	6,481	7,800	8,608
TOTAL CASH IN CHECKING ACCT	8,660	9,210	11,536

Note 1: Profit from T-shirt sale: \$138.44/ Bulk T-shirts - (\$251.60)

Note 2: We should get reimbursed for \$570.25 for History Day (food for judges)